

## LBS Online courses FAQs

Embark on a self-paced journey with a dedicated Learning Manager over the course of several weeks. Challenge your thinking with our range of online courses for individuals and teams.

### **Do I need to complete the whole LBS Online Course?**

To optimise your learning experience, you are expected to complete all activities and assignments on the course.

### **Are the sessions live? And are they mandatory to attend?**

No, you can complete the sessions whenever you choose to, as long as you meet the course deadlines. For our asynchronous courses webinars are pre-recorded and uploaded to the learning platform and will be available to you throughout the duration of the programme. Participation in the weekly live sessions with the learning manager are not mandatory but encouraged to enhance your learning experience.

For our synchronous courses which are delivered Live by faculty, attendance online is mandatory. To optimise the learning experience for you and your cohort, you'll be expected to attend all sessions including group work and coaching sessions. You'll also be expected to take part in peer-to-peer learning.

### **What does a learning week consist of?**

Our self-paced online courses typically require between 4 to 6 hours of commitment per week. This is broken down into:

- Up to 60 minutes of pre-recorded faculty content
- 60 to 90 minute live online session each week with the learning manager
- 30 min – 1 hr of reading and key learning materials
- between 2 and 2.5 hrs participant exercises, called Missions

### **Can I complete the programme in my own time?**

Yes. Our self-paced asynchronous learning courses are created to suit your schedule over the course of 5-12 weeks. However, it is important to stay in sync with the rest of the cohort to enhance your learning experience and benefit from the Live weekly sessions with learning manager.

### **Are there any formal exams?**

There are no formal exams for our LBS online courses.

### **Do you offer any discounts?**

We offer a 25% discount for London Business School Alumni

If you are an organisation or group looking for a specific or multiple online courses or are keen to enrol a bulk number of participants, please do get in touch and we can help find the best solution for you.

### **Can I pay in instalments?**

It is possible to pay instalments, however this is subject to agreement with our LBS Online team. It is important to note, that the full fee for the course must be paid before the course start date.

### **Are all of your courses delivered by LBS staff and faculty?**

All of our online courses are either led by London Business School faculty or feature contributions from faculty. The delivery team is typically made up of a one or more members of faculty, a Learning Manager and a Delivery Programme Manager.

### **Do I get a certificate once I've completed the programme?**

Yes, you will get a digital certificate of achievement upon completion of the course.

### **What is the application process?**

You can apply to the course of your choice online. It is important to provide detail and clarity regarding your role and learning objectives in relation to the course.

Acceptance is not automatic, and your application will be reviewed by our team of Programme Consultants or, depending on the course, the online education provider to ensure the best fit between applicants and courses.

Spaces on our programmes can fill up quickly so we encourage you to apply early and ensure your application is as comprehensive as possible.

For some partner programmes, the online education provider handles the registration process and will answer any questions you have about the programme, and whether it's right for you.

### **What payment methods do you accept?**

If your application is successful, you will receive an enrolment confirmation email with details of how to pay online. And an invoice will be sent 2 working days later to your invoice nominee with details of alternative methods of payments. This includes bank transfer or paying over the phone.

### **Do you charge VAT?**

We do not charge VAT for our online courses.

### **Will I have time for work calls and meetings?**

Yes, these courses can be completed while you work. On courses with live faculty sessions, these sessions last between 60 and 120 minutes and will always be recorded if you are unable to attend.

### **Are there any terms and conditions?**

Yes, please review our [Terms and Conditions](#) for more information. Ending your participation in the course (which includes any substitutions, transfers, or postponements) must be confirmed via email to the [Online Admissions Office](#). Cancellations received more than six weeks before the programme starts aren't subject to any penalty.

### **What if I need to cancel?**

Providing you inform us in writing no less than six weeks before the courses start date, you won't be charged a cancellation or transfer fee.

Read our full terms and conditions [here](#).

### **What level of English is required?**

All of our courses are conducted in English and participants are expected to be able to understand, and contribute to, what can be very fast-paced class discussions.

### **Will I have to do any preparation before attending the course?**

You'll receive communication from a member of the course delivery team on the course start date. The information we send will direct you to our online learning platform which will include the course timetable, pre-course reading and preparation work, and an introduction to your fellow participants.

### **How can this course contribute to my long-term learning journey?**

Our Certificate offering means that you can plan your own personalised learning journey by selecting four courses of your choice, to be taken over 24 months. Discover more about how you can plan your route to career advancement with our [Certificate in Management](#) or [Certificate in Finance](#).

### **Do you offer any scholarships?**

Unfortunately, we are not currently able to offer scholarships for our online courses. However, we do offer several scholarships for exceptional senior female leaders on our Senior Executive Programme, Accelerated Development Programme and our Women in Leadership programme. [Find out more here.](#)